The first email you add to the iPhone Mail app becomes your default. This means that when you compose a new email or click on an email address on a website or app, it opens with this default email in the 'From' section.

It's no secret that we have multiple emails, but we use one for most communications. Thus, for ease, you may like to set this one as the default. To help, let me show you a quick way to change the default email account on your iPhone or iPad, along with the steps to switch, disable, and delete it.

Note: This is different than changing the default email app on iPhone.

- How to set default email on iPhone and iPad
- How to switch email accounts on iPhone and iPad
- Disable an email account on iOS device
- Delete or remove an email account on iPhone and iPad

How to set default email on iPhone

Before you begin, make sure you have added multiple (at least two) emails to the Mail app. Now, follow the below steps to change the default email.

1. Open **Settings** and tap **Mail**.
2. Tap **Default Account** at the bottom.
3. Choose the desired email account to set it as the default.
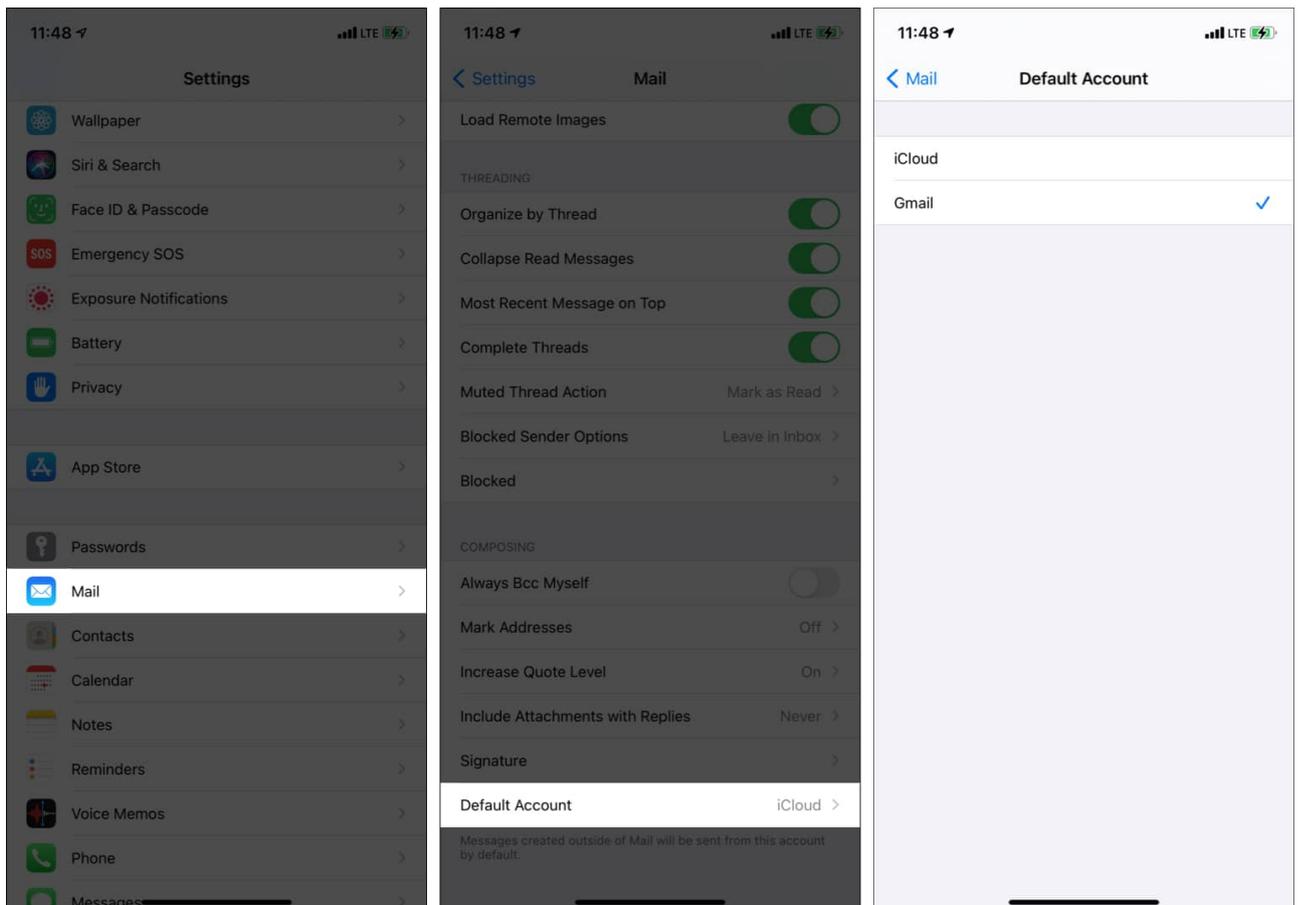
To check: Tap the following email info@igeeksblog.com. The 'compose a new message' screen will open with the default email (you set in step 3) under the '**From:**' section.

How to switch email accounts on iPhone and iPad

Setting the default email will help you use the one by default when you start composing a new email. But what if, at times, you do not want to use your other email? Well, in these cases, it is effortless to switch among the various added email accounts. Here's how.

1. While you are on the *New Message* screen, tap the default email address. It will expand. Tap once more.
2. Choose another added email to switch to this one.

3. This email will now be sent from the non-default account you choose.
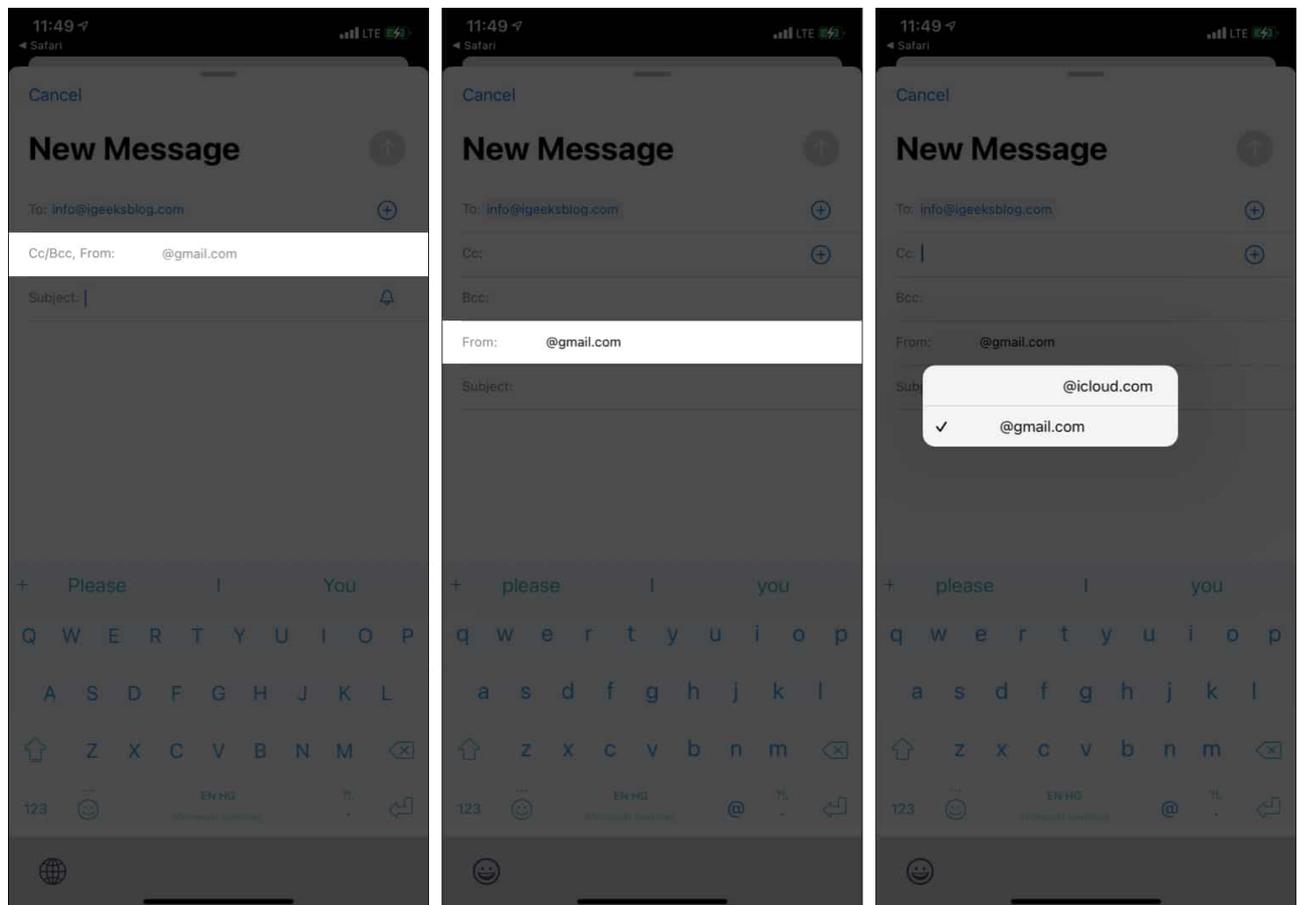
Disable an email account on iOS device

1. Open iPhone **Settings** and tap **Mail**.
2. Tap **Accounts**.
3. Tap the account you wish to disable.
4. Toggle off **Mail**.
5. **Note**: If you wish to turn off iCloud Mail, it requires two more steps. After step 3, tap **iCloud** and toggle off **Mail**.
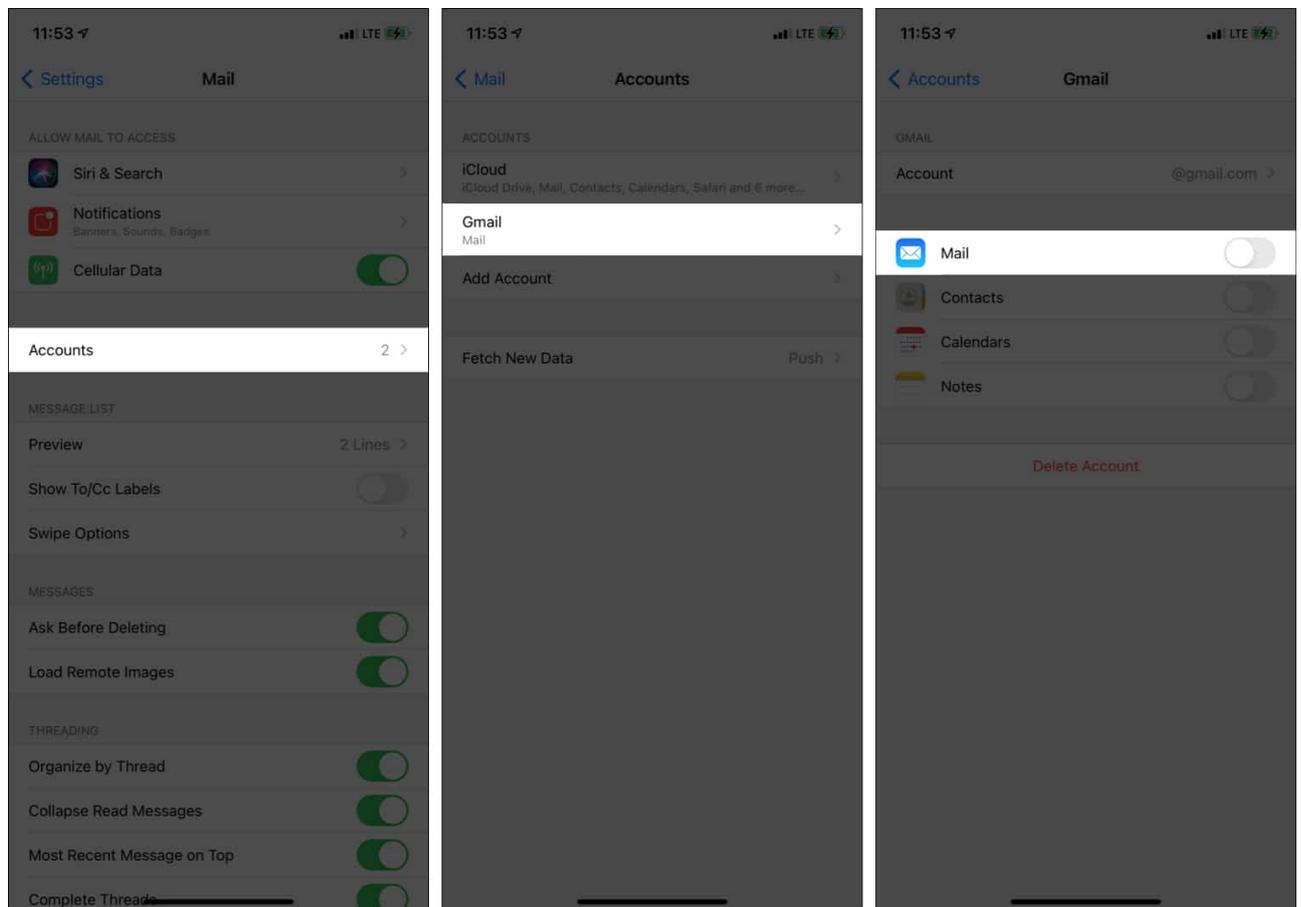
Delete or remove an email account on iPhone and iPad

1. Inside **Settings**, tap **Mail**.
2. Tap **Accounts**.
3. Choose the email account you wish to remove.
4. Tap **Delete Account** and confirm.
5. **Note**: If you want to remove the iCloud account, you will have to **Sign Out** of your Apple ID. Or, you may turn off the iCloud email from the preceding heading.
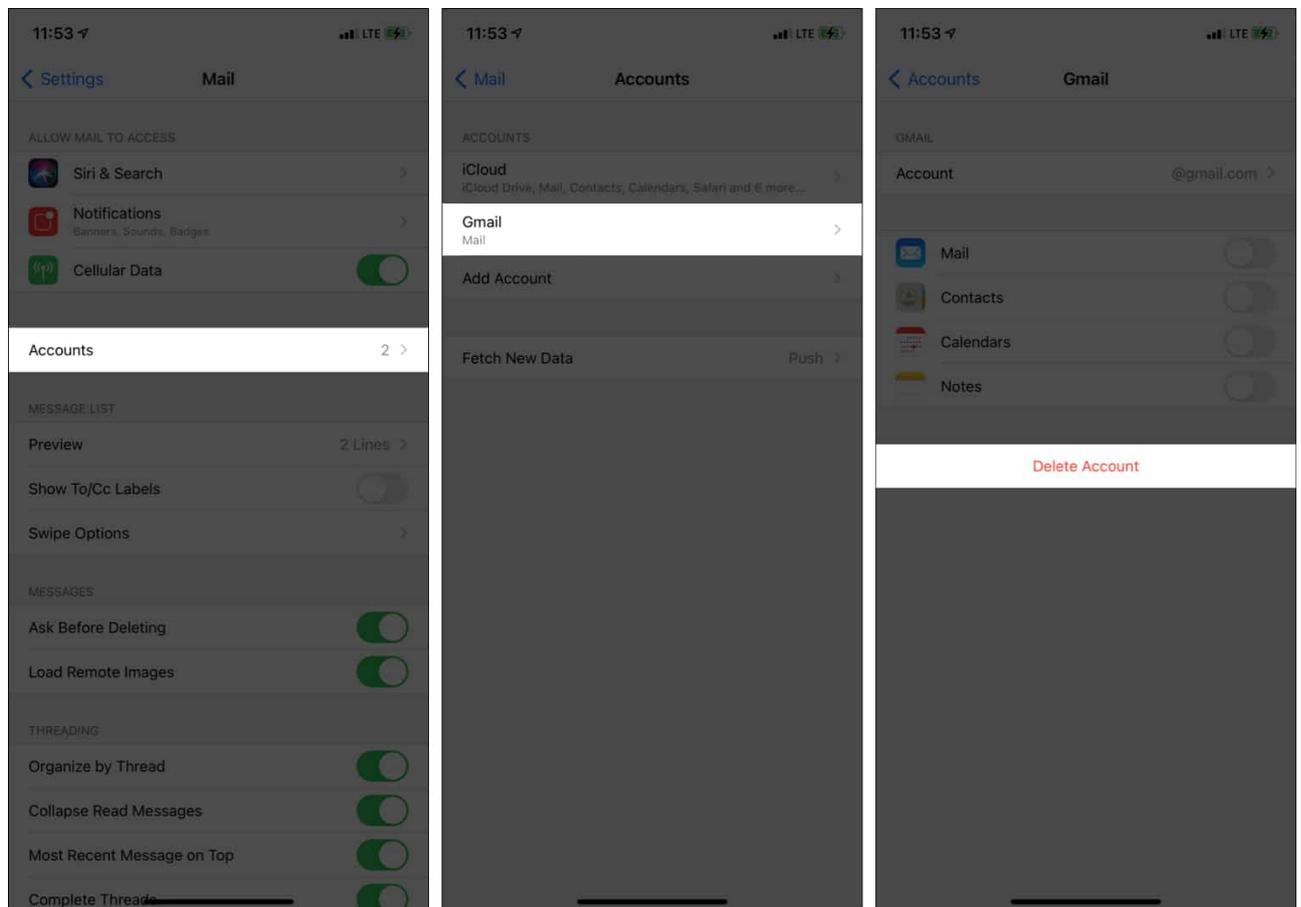
This is how you can set a default email account, switch among multiple emails while composing a new email, or disable and remove the ones you no longer need.

I hope this quick guide was helpful. If you have further related questions, please feel free to reach me via the comments section below.

More email related posts:

- [12 best email apps for iPhone and iPad](#)
- [How to schedule emails on iPhone, iPad, and Mac](#)
- [How to email tracking pixel on iPhone](#)