When you download an app on Android or Windows, you get an option, or it automatically creates a shortcut on the home screen or the desktop. On Mac too creating a folder or app shortcut is extremely easy. It hardly requires four clicks. We first make an alias and then move it to the desired location.



You can add shortcuts for folders and apps to the desktop or Dock of your Mac. The first method below is the one I prefer. The second method is also quick, but it at times copies the folder instead of making the shortcut. Anyways, here are two easy ways to create desktop shortcuts on Mac.

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4 Ways to create desktop shortcuts on Mac

Shortcuts provide quick access to items you frequently use, such as files, folders, and apps. Creating desktop shortcuts takes a few seconds, and you can remove them whenever you want. Take a look.

1. Create desktop shortcuts for files and folders on a Mac

- 1. Launch Finder.
- 2. Select the **file** or **folder** to make a shortcut.
- 3. Right-click and choose Make Alias.



4. Drag and drop the alias file/folder on the desktop.

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5. Hit **return** and **rename** the Alias if you wish to.

Want to view the original file of the Alias? Use the following steps:

- 1. **Right-click** on the shortcut folder.
- 2. Select Show Original.



Note: The shortcut you generated will continue to function even if the original folder is relocated.

2. Create desktop shortcuts on Mac using drag and drop

If the above-mentioned method is too much for you, then you can follow these simple steps to create an Alias on your Mac.

- 1. Navigate to the **Folder** or **File**.
- 2. Press **option** (\mathcal{N}) + **Cmd** (\mathfrak{K}) and drag the item to the desktop.



3. Create desktop shortcuts from Applications folder in Mac Finder

Unlike other files and directories, the contents in the Applications folder function differently.

It is significantly quicker to create an alias of the Applications folder than to create files or folders, as you've to just **drag the app** out to the desktop. Voila!

4. Create a website desktop shortcut on Mac

A website shortcut allows you to navigate to the webpage with the ease of a click without digging through bookmarks or typing the URL in the address bar. Here's how you can create one:

- 1. Open a **web browser**.
- 2. Head to a particular **website**.
- 3. Resize the **browser window** to make the desktop visible.
- 4. Select the **URL** in the address bar.
- 5. **Drag** and **drop** the selected URL on the desktop. *Or any other location you want.*



Signing off...

The methods above are the easiest ones to create desktop shortcuts. There was another that I didn't include because it required the <u>use of a Terminal</u> and was a little more difficult.

Additionally, all the approaches described above make it simple to build shortcuts, but

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there's a good possibility you'll create one in the wrong place. In that case, you can simply press **Cmd (\Re)** + **Z** to undo your activity or maybe just drag the Alias to the trash and erase it.

FAQs

How to create a keyboard shortcut on my Mac?

You can create a keyboard shortcut on macOS Ventura by heading to **System Settings** \rightarrow **Keyboard** \rightarrow select **Keyboard Shortcuts** \rightarrow now you can create different shortcuts under various sections according to your need.

How do I put a Chrome shortcut on my desktop?

To add a Chrome shortcut on your Mac desktop screen, go to **Finder** \rightarrow **Applications** \rightarrow select **Chrome** \rightarrow press **option** + **command** and **drag** it to the desktop.

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